

# CHAT - ACTION PLAN TEMPLATE

School

Date

Alcohol and other drugs education

Road safety education

Resilience education



## CURRICULUM

### CHAT TARGET(S)

Use the SMART acronym when setting targets.

**S** **specific** (detailing what is required)

**M** **measurable** (a baseline measure that can be monitored and assessed for positive change at the completion of the target)

**A** **achievable**

**R** **realistic**

**T** within a **timeframe**.



### ACTION – HOW DO WE REACH THE TARGET?

<b>Task</b> What will be done?	<b>Action</b> How will we do it?	<b>Timing</b> When will it be completed?	<b>Person responsible</b> Who will do it?