

K4L PROGRAM IMPLEMENTATION

1

PROFESSIONAL LEARNING

<input checked="" type="checkbox"/> Tick tasks as completed.
<input type="checkbox"/> Register to attend a Keys4Life workshop on PLIS.
<input type="checkbox"/> Attend a Keys4Life professional learning workshop.
<input type="checkbox"/> Receive username and password to order resources and test papers after the professional learning workshop. Save these details.

2

IMPLEMENTATION

<input checked="" type="checkbox"/> Tick tasks as completed.
<input type="checkbox"/> Order the following resources.

WHAT TO ORDER

1. *Behind the wheel* student journal – 1 per student
OR
Students can download the journal as a writeable PDF from SDERA's website.
OR
Students can log into the interactive journal using a link available on SDERA's website.

 **FIND OUT MORE**

SDERA
Keys4Life
[SDERA.wa.edu.au](https://www.sdera.wa.edu.au)

2. *Drive Safe* handbook – 1 per student.
(This is the road rules handbook on which the Learner's Permit Theory Test is based).
OR
Students can access a PDF of *Drive Safe* at the Department of Transport's website.
OR
Students can collect a copy of *Drive Safe* at Transport DVS Centres or agents.

 **FIND OUT MORE**

Department of Transport
Drive Safe
<https://www.transport.wa.gov.au/licensing/rules-of-the-road.asp>

HOW TO ORDER

1. Go to: www.northsidelogistics.com.au
2. 'Click here to register'.
3. Use your unique username and password.
4. Click 'Online Ordering'.
5. Click 'Place Order/Items'.
6. Click 'Online Order Form'.
7. Enter quantities and click 'Place Order'.


If there is no stock of a particular resource, email sdera.co@education.wa.edu.au


Delivery is free and can take 5-10 working days for regional and metropolitan areas, and up to four weeks for remote schools.

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- ☐ Plan Keys4Life program for your students using the *Keys4Life Teacher resource*.



It is recommended that schools implement Keys4Life annually, delivering a minimum of 10 lessons to all students in the cohort.

- ☐ Record student attendance (use *Attendance record* page 14).



Students must attend all (or a minimum of 80%) of Keys4Life lessons to be eligible to sit the Learner's Permit Theory Test at school.

- ☐ Record student completion of tasks in the *Behind the wheel* journal (use *Behind the wheel – Task completion record* page 15).



Students must complete ALL 10 tasks in the *Behind the wheel* journal (hard copy or online) to be eligible to sit the Learner's Permit Theory Test at school.

3

KEYS4LIFE PARENT/CARER/ STUDENT INFORMATION SESSION

☒ Tick tasks as completed.

- ☐ Organise the date for the Keys4Life parent/student information session.

- ☐ Book a SDERA or RAC consultant to present the information session.



Regional schools can book a SDERA consultant to present this workshop at their school.

SDERA
SDERA.wa.edu.au
08 9402 6415

Metropolitan schools can book a presentation with the RAC.

RAC
communityeducation@rac.com.au
(08) 9436 4471

- ☐ Send a parent invite using the information on page 23.

- ☐ Run the Keys4Life parent/student information session at your school.

4

LEARNER'S PERMIT
THEORY TEST

☒ Tick tasks as completed.

- ☐ Help students prepare for the Learner's Permit Theory Test using:
1. Keys4Life learning activities.
 2. Online practice quizzes.
 3. The *Drive Safe* handbook.
 4. *Behind the wheel* student journal quizzes.



FIND OUT MORE

Department of Transport

Road rules theory test quiz

<https://www.transport.wa.gov.au/licensing/road-rules-theory-test-quiz.asp>



Do not use test booklets for practice purposes.



The test is not applicable for riders of motorcycles or mopeds.



FIND OUT MORE

Department of Transport

Road rules theory test quiz

Theory test sample quizzes (motorcycle specific)

<https://www.transport.wa.gov.au/licensing/road-rules-theory-test-quiz.asp>

- ☐ Order the following resources from Northside, using your unique username and password.
1. Test Papers – a class set of one of the Test Papers (Test 8 or 9).
 2. Test papers – a few copies of a different test for students that fail the first test.
 3. Marking key – 1 marking key for the test paper(s) ordered.



The test papers MUST be stored in a locked cupboard and only used for the test.

Marking keys for the test papers are for teachers ONLY and MUST be stored in a locked cupboard.

- ☐ Photocopy one student answer sheet (page 16) per student.

- ☐ Conduct the test under the following conditions.

ELIGIBILITY CRITERIA

1. Attendance – Students must attend all (or a minimum of 80%) of Keys4Life lessons.
2. Journal tasks – Students must complete ALL 10 tasks in the *Behind the wheel* journal (hard copy or online).
3. Age criteria – Students must be 15 years of age or older, when sitting the test at school.

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EXAM CONDITIONS

1. Students must not write in the test booklets and teachers cannot amend the test booklets.
2. Students not eligible to sit the test cannot be included in the test process.
3. Questions can be read (with no bias or advice) to students who need additional support.
4. Students are to complete the test independently.

TEST RESULTS

1. A pass mark is a score of 24 or more out of 30.
2. Students who fail can re-sit the test once, using a different Test Booklet. Students who fail the second test at school can undertake the test at a DVS centre, when 16 years of age or older.

- ☐ Record results on the Excel spreadsheet Test Register (provided by SDERA), and email to SDERA within seven days of test completion.



FIND OUT MORE

SDERA

SDERA.co@education.wa.edu.au



Keep a record of the Test Register for two years.

- ☐ Shred student answer sheets and return all other test materials to:
Northside Logistics, 20 Mooney St, Bayswater WA 6053

- ☐ Explain to students the following details about the Keys4Life certificate.
1. The certificate is valid for two years and recognised for a Learner's Permit at all DVS centres in WA as:
 - a Category C form of identity, and
 - as evidence that the person has already passed the Learner's Permit Theory Test and will not have to pay for this part of the application fee.



FIND OUT MORE

Department of Transport

Proof of identity

https://www.transport.wa.gov.au/mediaFiles/licensing/LBU_FS_YourSecureID.pdf

2. The certificate cannot be used as an authorisation to drive or learn to drive a vehicle.
3. Certificates will be issued by SDERA.
4. Lost, damaged or inaccurate certificates will be reissued by SDERA.



FIND OUT MORE

SDERA

SDERA.wa.edu.au 08 9402 6415

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