



Shelley Primary School

School Resilience & Drug Education Guidelines

Our Vision

At Shelley Primary School, we believe that resilience & drug education is integral to the well-being of our students. We aim to provide a safe and supportive environment for the school community. We endeavour to engage the whole-school community in our drug education initiatives and are committed to providing our students with drug education and necessary related intervention across all year levels.

Our School Commitment

Our School Resilience & Drug Education Guidelines are consistent with the *Principles for School Drug Education*. The guidelines promote a whole-school approach to resilience and drug education where school staff, students, parents and the wider-school community work together with the aim of building resilience, preventing and reducing potential and existing risks of harm from drug use, to establish and maintain a safe school environment.

Our guidelines have been developed in consultation with staff, students, parents and community members to address resilience and drug education and necessary related interventions in a caring and consistent manner within the Shelley Primary School community.

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Curriculum

- Our three-year resilience & drug education plan identifies age-appropriate resilience & drug education content across all year levels.
- We use evidence-based resilience & drug education resources such as *Challenges and Choices* (www.sdera.wa.edu.au), REDI resources (www.deewr.gov.au) and Friendly Schools Plus (www.stepspd.com).
- School administration supports staff to deliver appropriate resilience & drug education by allowing in-school time for planning, providing professional development opportunities for staff and allocating funds for resources and materials.
- Classroom programs focus on skill development and develop students' knowledge and understanding, attitudes and values and promote help-seeking behaviour.
- A minimum of three hours of resilience & drug education across the curriculum per term is provided to all students across each school year – implementation to begin in 2013.
- Learning is extended from the classroom to promote parent support of resilience & drug education programs (e.g. through the use of take-home activities).

Ethos and Environment

- A School Pastoral Care Committee with representatives from the teaching and administration staff, school health service staff – school psych – as well as students, parents and external specialists (SDERA) is supported.
- Resilience & drug education is included in whole-school planning.
- All students have the opportunity to participate in resilience & drug education programs and initiatives.
- *School Resilience & Drug Education Guidelines* are reviewed every two years in consultation with the school community.
- School administration supports staff attendance at professional development to broaden their understanding and enhance their confidence in working well with resilience & drug use issues.
- We have developed and implemented *Procedures for Incident Management and Intervention Support* and these have been communicated through the whole-school community as a part of the *School Resilience & Drug Education Guidelines*.

Parents and Community

- The school fosters parents and families to be involved in resilience & drug education initiatives.
- Resilience & drug education information and strategies for parents and families are provided on a regular basis through a variety of methods such as the newsletter, website, parent nights and at school assemblies.
- SDERA's *Connect* (www.sdera.wa.edu.au), is used to identify resources and agencies that support and complement our school resilience & drug education initiatives.
- Orientation packs to new staff members and families include our *School Resilience & Drug Education Guidelines*.
- A dedicated health and well-being event is held annually and includes a focus on resilience & drug education.



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Incident Management and Intervention Support

On the pages that follow, the *Incident Management and Intervention Support* flow charts illustrate the steps which will be taken in the event of a drug use incident or issue.

Should you wish to contact school personnel in this regard, contact details are provided **on page six.**

INCIDENT MANAGEMENT

Situation
Student/s are thought to be: <ul style="list-style-type: none"> • drug affected • in possession of a legal drug • in possession of a suspected illicit drug.

Immediate Actions
<ol style="list-style-type: none"> 1. Keep calm 2. Consider staff support 3. Inform student/s of concerns 4. Ensure safety of student/s 5. Get the facts 6. Inform Principal 7. Escort student/s for interview 8. Hand responsibility to Principal and document details 9. Attend to other students involved

Initial Follow-up Actions by Principal
<ol style="list-style-type: none"> 1. Principal receives drug-related evidence – witnessed and documented 2. Inform student/s of process 3. Contact and involve parent/s 4. Establish facts 5. Determine further actions – following process for either legal or illicit drug use 6. Consider need to send home 7. Inform broader staff team if deemed appropriate 8. Document details/actions

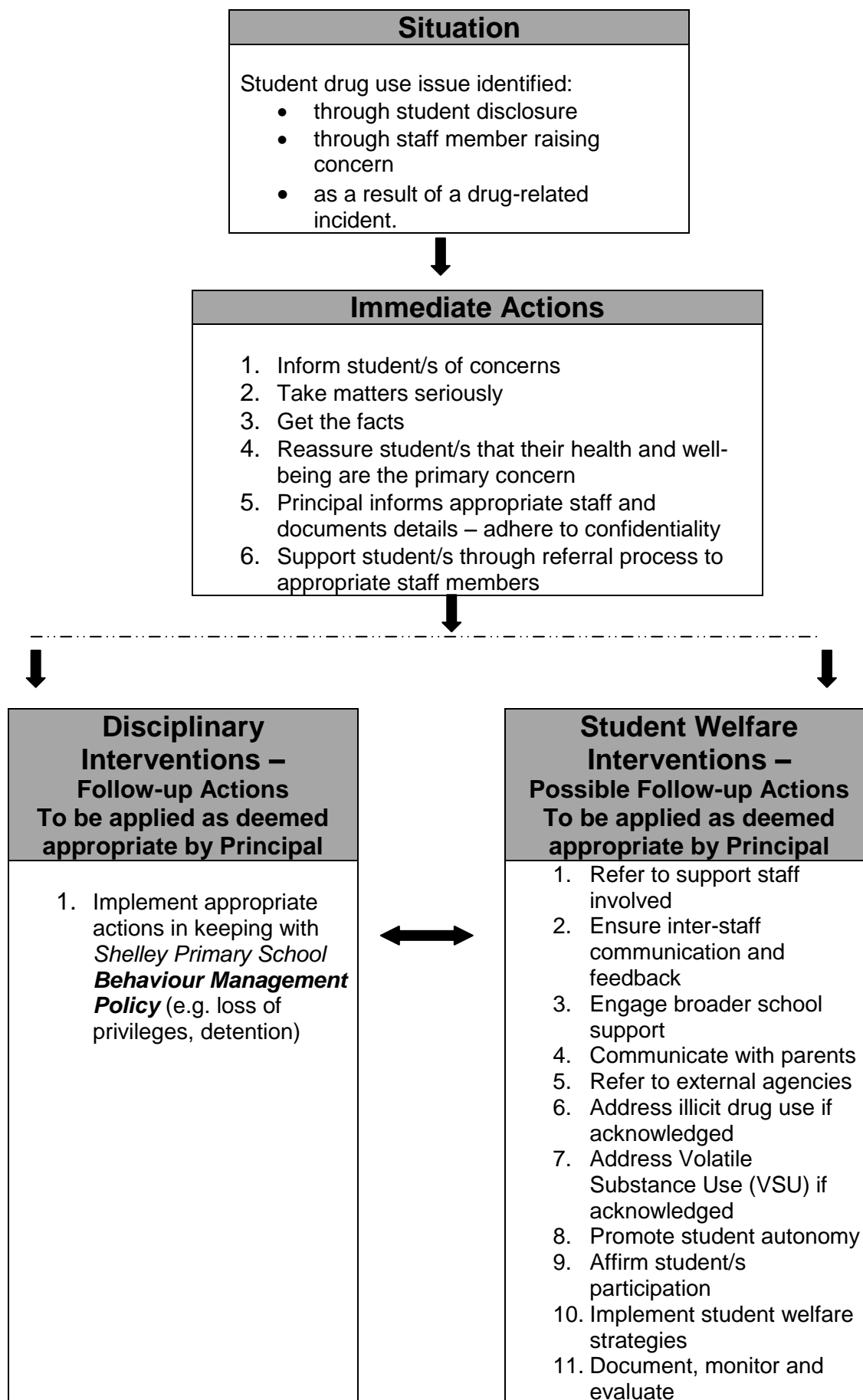
Substance is a legal drug
<ol style="list-style-type: none"> 1. Substance is a legal drug being used on school premises where use is prohibited 2. Substance is a legal drug being used by students who are under-age 3. Substance is a legal drug being used outside the parameters of the intended purpose (e.g. use of a volatile substance or sale/inappropriate use of prescription medication)

Legal drug – Follow-up Actions
<ol style="list-style-type: none"> 1. Consult with parent/s 2. Determine actions 3. Provide Intervention Support 4. Document, monitor and evaluate

Substance is possibly an illicit drug
<ol style="list-style-type: none"> 1. Substance is an illicit drug 2. Substance is suspected of being an illicit drug 3. Substance is being represented as an illicit drug

Illicit drug – Follow-up Actions
<ol style="list-style-type: none"> 1. Report to Principal 2. Principal determines and actions whichever of the following are required (3-10) 3. Police are notified 4. Police conduct enquiries 5. Illicit activity suspected 6. Student searches required 7. Nature of substance uncertain 8. Determine actions 9. Provide intervention support 10. Document, monitor and evaluate

INTERVENTION SUPPORT





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In the event of a drug use incident or where a student requires intervention for a drug use issue, the steps outlined in our flow charts for Incident Management and Intervention Support will be followed. In summary:

- the parent/s will be notified by the Principal
- the Principal will consider notifying police if illicit drug use is suspected
- both students and parents will be offered support through appropriate interventions
- the incident or issue will be documented and other relevant agencies involved
- **respect** will be given to privacy and **confidentiality** by and for all parties
- the health and well-being of all parties involved will be given priority.

Shelley Primary School does not permit students while on school premises, at any school function, excursion or camp to:

- smoke and/or possess tobacco products
- consume, possess or be affected by alcohol
- possess and/or use pharmaceutical drugs for non-medicinal purposes
- possess and/or use volatile substances
- possess and/or use illicit drugs
- possess and/or use drug-related equipment, with the exception of for intended legitimate medicinal use.

All school staff should confirm the procedures regarding the administration of medications found in Student Health Care Plans.

School contacts

Principal Stephen Wells
Contact number: 9354 5233

Deputy Principal Chris Leeuwangh
Contact number: 9354 5233

School Health Nurse Robyn Brown
Contact number: 9313 5418 or
M: 0418914086

Pastoral Care Committee
Junior; Julie Wynn, Sally Bellis
Middle; Sandy Presutto, David Hall
Senior; Christy Ercegovich
Community; Paul Stokes-Chaplain
School Psychologist Terri Young (Wed)
Contact number: 9354 5233

Useful contacts and information

School Drug Education and Road Aware (SDERA)
(08) 9264 4743 www.sdera.wa.edu.au

Alcohol and Drug Information Service
(08) 9442 5000 or 1800 198 024

Parent Drug Information Service
(08) 9442 5050 or 1800 653 203

Community Drug Service
[South Metropolitan Community Drug Service - Fremantle](#)
Phone: (08) 9430 5966

Local Police Station
131 444