

Implementation

Guidelines provided on pages 8 to 17 support the delivery of the *Keys for Life* program and are based on protocols defined by a SDERA and Department of Transport WA agreement. These guidelines include:

- Implementation protocols
- How to deliver a program
- Resources and ordering instructions
- Learner's Permit Test rules
- Student letter
- Parent letter
- Test Register
- Class record
- Student Answer Sheet
- 10 lesson program

Assessment

Assessment and reporting are vital processes that provide information about what students know and can do, allowing teachers to make recommendations for their future learning. Assessment tools provided in the *Keys for Life* program are carefully constructed to enable judgements about student progress, contribute to learning and take account of diverse student needs. They are based on the assessment principles outlined in the School Curriculum and Standards (SCSA) website at <http://k10outline.scsa.wa.edu.au/home/assessment> and include:

- **Behind the wheel journal:** The completion of the journal is a compulsory requirement for each student prior to undertaking the Learner's Permit Test at school. Teachers may also choose some of the journal tasks and quizzes to assess students' understandings, beliefs and intentions about future driving behaviour.
- **Learner's Permit Test:** Thirty questions (developed by the Department of Transport) will demonstrate students' understanding of the current road rules.
- **Assessment tasks:** There are five optional assessment activities that require students to draw on information and skills covered in each lesson at www.sdera.wa.edu.au
- **Learning activities:** Five optional assessment tasks available at www.sdera.wa.edu.au require students to draw on information and skills covered in some of the lessons. Many of the learning activities in this resource provide additional opportunities for student self-assessment and teacher assessment.

WA Certificate of Education

SCSA has approved *Keys for Life* as an endorsed program within the Personal Development category for students in Years 10, 11 or 12. Students must be enrolled with SCSA and achievement must be reported to SCSA in the year the program is completed.

For more information refer to: <http://www.scsa.wa.edu.au/Apps/EP/display.aspx> or point 2 on page 9 'Enrol students in SCSA endorsed *Keys for Life*'

Implementation protocols

These protocols must be adhered to and are based on an agreement between SDERA and the Department of Transport.

Professional learning



Teachers intending to implement *Keys for Life* must attend a SDERA *Keys for Life* professional learning workshop in order to be registered with SDERA. Registered *Keys for Life* teachers can access student and test resources, administer the Learner's Permit Test and issue *Keys for Life* Certificates.

Implementation



After attending a *Keys for Life* professional learning workshop, teachers will be emailed their username and password to order student and test resources. Ordering instructions are on page 10.

It is recommended that schools implement *Keys for Life* annually, delivering a minimum of ten lessons to all students in the cohort.

Keys for Life parent–student workshop



A one-hour *Keys for Life* Parent-Student Workshop is the means by which schools involve families in the learn to drive process and road safety education.

Regional schools can book a SDERA Consultant to present this workshop at their school (refer www.sdera.wa.edu.au for contact details). Metropolitan schools can book a presentation via communityeducation@rac.com.au (RAC) or phone (08) 9436 4471.

Learner's Permit Test



The Department of Transport authorises registered *Keys for Life* teachers to administer the Learner's Permit Test at schools. This is the test that is usually conducted as a Computerised Theory Test at a Transport DVS centre or agent.

Guidelines and information about the test are on page 11.